

Republic of the Philippines
Other Executive Offices
HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
9th / 15th floor Banco de Oro Plaza, Paseo de Roxas, Makati City
Schedule of Outstanding Cash Advances to Officers and Employees
Account Code: 148 (Advances to Officers and Employees)
As of 31 December 2013

NAME	PARTICULARS	REFERENCE	AMOUNT	REMARKS
Aceveda, Nilo M.	For traveling expenses to conduct Local Shelter Plan Formulation training for the two Local Government Units in the Province of Laguna on October 08 to 11, 2013.	DV#13-10-2474 Ck.#668447 / 10-04-13	160.00	Balance of cash advance refunded per O.R.#7298775 on 01/06/14
Barrientos, Lindsay A.	For traveling expenses to conduct Regional Consultation on NISUS in Davao and Cebu City on October 22 to 26, 2013.	DV#13-10-2548 Ck.#668525 / 10-18-13	831.00	Balance of cash advance refunded per O.R.#7298819 on 01/27/14
	For pre-departure expenses to Brazil to attend the Knowledge Exchange Visit on Slum Upgrading and Housing Programs on November 16 to 24, 2013.	DV#13-11-2701 Ck.#668676 / 11-13-13	1,500.00	Liquidated on 03/18/14
			2,331.00	
Bassig, Sailani C.	For traveling expenses to conduct Local Shelter Plan Formulation in Davao City on November 26 to 30, 2013.	DV#13-11-2774 Ck.#668758 / 11-27-13	11,156.96	Liquidated on 03/25/14
Bolide, Billy Anderson	Salary deduction for the payroll period July 01 to 20, 2013.		(545.00)	For adjustment
Bueno, Shirley Q.	To defray contingency expenses during the Asia Pacific Forum on October 01 to 04, 2013.	DV#13-09-2437 Ck.#668424 / 09-30-13	49,823.28	Balance of cash advance refunded per O.R.#7298832 on 03/18/14
	To defray various expenses to be incurred during the Key Shelter Agency (KSAs) Sportfest for CY 2013.	DV#13-11-2749 Ck.#668720 / 11-21-13	27,157.28	Liquidated on 01/03/14
			76,980.56	
Cananea, Ivy Joan L.	For traveling expenses to attend PIAC meeting on AFP Off-Base Housing in Gamu, Isabela on November 14 to 16, 2013.	DV#13-11-2703 Ck.#668673 / 11-13-13	124.00	Balance of cash advance refunded per O.R.#7298777 on 01/06/14

Carlos, Katherine B.	For traveling expenses to attend the LSP Formulation training for the Local Government Units in Calamba, Laguna on October 08 to 11, 2013.	DV#13-10-2476 Ck.#668449 / 10-04-13	160.00	Balance of cash advance refunded per O.R.#7298799 on 01/13/14
Casan, Sittie-Rainie L.	For traveling expenses to attend meeting regarding Climate Change Actions in Butuan City on October 28 to 31, 2013.	DV#13-10-2598 Ck.#668583 / 10-24-13	2,560.00	Liquidated on 02/13/14
	For traveling expenses to attend Local Shelter Plan Formulation (LSP) in Butuan City on November 17 to 20, 2013.	DV#13-11-2687 Ck.#668664 / 11-13-13	<u>2,640.00</u> 5,200.00	Liquidated on 02/13/14
Ceros, Aida J.	For traveling expenses to conduct Local Shelter Plan Formulation for the 6 LGUs, 4 from Pampanga and 2 from Bulacan in Angeles City on August 12 to 17, 2013.	DV#13-08-2187 Ck.#668168 / 08-14-13	4,080.00	Draft memo was prepared on 04/03/14 instructing her to liquidate the cash advance within five (5) days upon receipt of the said memo
Correa, Emmanuel L.	To defray expenses in connection with the Out-Reached Program to the San Lorenzo Ruiz, Home for the Elders on December 18, 2013.	DV#13-12-2898 Ck.#668878 / 12-13-13	40,985.58	Liquidated on 03/19/14
	To defray various related expenses for the Children's Get-Together on December 17, 2013.	DV#13-12-2905 Ck.#668893 / 12-16-13	<u>13,820.00</u> 54,805.58	Balance of cash advance refunded per O.R.#7298833 on 03/20/14
Gerongco, Anthony P.	For traveling expenses to attend meeting regarding Climate Change Actions in Butuan City on October 28 to 31, 2013.	DV#13-10-2600 Ck.#668582 / 10-24-13	2,560.00	Liquidated on 02/13/14
	For traveling expenses to attend Local Shelter Plan Formulation (LSP) in Butuan City on November 17 to 20, 2013.	DV#13-11-2688 Ck.#668665 / 11-13-13	<u>2,640.00</u> 5,200.00	Liquidated on 02/13/14
Inay, Micheline M.	To defray various expenses for the conduct of the Joint Pre-Proclamation Committee Meeting on November 20, 2013.	DV#13-11-2713 Ck.#668686 / 11-13-13	16,200.00	Liquidated on 03/13/14
McStay, Marie Antonette	To defray expenses for the conduct of Seminar/Workshop on LSP Formulation in Dipolo City on November 25 to 30, 2013.	DV#13-11-2755 Ck.#668744 / 11-22-13	11,202.00	Balance of cash advance refunded per O.R.#7298820 on 01/27/14
Melitar, Carlito T.	Salary deduction for the payroll period July 01 to 20, 2013.		(1,652.00)	For adjustment

Mirador, Ana Liza M.	For traveling expenses to participate in the Regional Consultation for the preparation of NISUS in Cebu City on November 06 to 08, 2013.	DV#13-10-2629 Ck.#668612 / 10-30-13	7,484.00		Draft memo was prepared on 04/03/14 instructing her to liquidate the cash advance within five (5) days upon receipt of the said memo
	For traveling expenses to attend the Local Housing Board meeting in Tagaytay City on November 20 to 22, 2013.	DV#13-11-2752 Ck.#668739 / 11-22-13	1,760.00		Liquidated on 03/18/14
	For traveling expenses to attend the Seminar/Workshop on Basic Records and Archives Management in Baguio City on December 02 to 06, 2013.	DV#13-11-2799 Ck.#668766 / 11-27-13	<u>3,120.00</u>	12,364.00	
Osorio, Rafael E.	For traveling expenses to attend meeting with the Governor and Mayors for the Pabahay Caravan in Dipolog City on September 03 to 06, 2013.	DV#13-09-2293 Ck.#668284 / 09-03-13	640.00		Balance of cash advance refunded per O.R.#7298797 on 01/13/14
	For petty cash fund to defray various expenses to be incurred by HUDCC Zamboanga City for CY 2013.	DV#13-12-2946 Ck.#668944 / 12-20-13	<u>4,512.89</u>	5,152.89	
Pilapilan, Jr., Lecito L.	For traveling expenses to attend the Local Housing Board meeting in Tagaytay City on November 20 to 22, 2013.	DV#13-11-2753 Ck.#668740 / 11-22-13		1,760.00	Liquidated on 03/18/14
Policarpio, Mary Ann F.	For traveling expenses to attend the housing activities of the HUDCC Chairman in Davao City on October 02 to 04, 2013.	DV#13-10-2452 Ck.#668441 / 10-03-13	787.00		Balance of cash advance refunded per O.R.#7298802 on 01/15/14
	For traveling expenses to attend the LSP Formulation training for the LGUs in Calamba, Laguna on October 08 to 11, 2013.	DV#13-10-2477 Ck.#668450 / 10-04-13	<u>160.00</u>	947.00	
Reyes, Alvid A.	For traveling expenses to attend the LSP Formulation training for the LGUs in Calamba, Laguna on October 08 to 11, 2013.	DV#13-10-2473 Ck.#668443 / 10-03-13		160.00	Balance of cash advance refunded per O.R.#7298784 on 01/09/14

Reyes, Cristie Y.	For traveling expenses to coordinate preparation and assist during the visit of the HUDCC Chairman and Secretary General in the conduct of housing activity in Dumaguete City on April 24 to 25, 2013.	DV#13-04-0578 Ck.#667470 / 04-23-13	15,634.00	Draft memo was prepared on 04/03/14 instructing her to liquidate the cash advance within five (5) days upon receipt of the said memo
Rivera, Mylene A.	For traveling expenses to attend the LSP Formulation in Dipolog City on November 25 to 30, 2013.	DV#13-11-2741 Ck.#668746 / 11-22-13	9,831.00	Liquidated on 01/08/14
Saniel, Grace Ceres B.	For traveling expenses to attend meeting regarding Climate Change Actions in Butuan City on October 28 to 31, 2013.	DV#13-10-2599 Ck.#668581 / 10-24-13	2,560.00	Liquidated on 02/13/14
	For traveling expenses to attend the Mainstreaming Climate Change Adaptation and Disaster Risk Reduction in Bukidnon on November 13 to 15, 2013.	DV#13-11-2685 Ck.#668667 / 11-13-13	1,920.00	Liquidated on 02/13/14
	For traveling expenses to attend Local Shelter Plan Formulation (LSP) in Butuan City on November 17 to 20, 2013.	DV#13-11-2686 Ck.#668666 / 11-13-13	<u>2,640.00</u> 7,120.00	Liquidated on 02/13/14
Teves, Cromwell C.	For traveling expenses to conduct Local Shelter Plan (LSP) in Palawan on September 30 to October 05, 2013.	DV#13-09-2384 Ck.#668371 / 09-26-13	168.80	Balance of cash advance refunded per O.R.#7298783 on 01/08/14
Tolentino III, Avelino D.	To defray the cost of gift certificates to be used for the NDAPSSS Year End Assessment activity on December 10, 2013.	DV#13-12-2864 Ck.#668843 / 12-09-13	30,000.00	Liquidated on 03/13/14
Tumbado, Marites P.	For traveling expenses to attend the 3rd Luzon Convention of Human Resource Management Practitioners in Vigan, Ilocos Sur on August 13 to 15, 2013.	DV#13-08-2147 Ck.#668134 / 08-07-13	1,000.00	Draft memo was prepared on 03/12/14 instructing her to liquidate the cash advance within five (5) days upon receipt of the said memo
Ureta, Lourdes N.	To defray the contingency expenses during the General Assembly and Children's Get Together on December 13 and December 17, 2013.	DV#13-12-2895 Ck.#668865 / 12-11-13	167.00	Balance of cash advance refunded per O.R.#7298778 on 01/06/14
Varona, Bernice	For traveling expenses to participate in the Regional Consultation for the preparation of NISUS in Cebu City on November 06 to 08, 2013.	DV#13-10-2666 Ck.#668642 / 11-07-13	15,384.00	Liquidated on 02/14/14

Vergara, Ma. Cecilia F. For traveling expenses to attend the 3rd Luzon Convention of Human Resource Management Practitioners in Vigan, Ilocos Sur on August 13 to 15, 2013.

DV#13-08-2146

1,523.80

Draft memo was prepared on 03/12/14 instructing her to liquidate the cash advance within five (5) days upon receipt of the said memo

TOTAL

286,615.59

Prepared by:

(Signed)

Romero C. Inocencio
PDO IV

Certified Correct by:

(Signed)

Emmanuel L. Correa
Chief Admin. Officer

Noted by:

(Signed)

Dir. Zacarias A. Abanes
AFG