



Issue No. _____

REQUEST FOR QUOTATION

Pursuant to RA 9184, otherwise known as the "Government Procurement Reform Act", the Housing and Urban Development Coordinating Council (HUDCC) is inviting supplier/s to submit quotation for the supply and delivery of the following corporate giveaways at the HUDCC, 9th Floor, BDO Plaza, 8737 Paseo De Roxas, Makati City with an Approved Budget for the Contract (ABC) of Php450,500.00 inclusive of taxes:

Description	Quantity (Pc.)	Unit Cost (Php)	Total Cost (Php)
Table Calendar with spring, 13 leaves with full colors print 2 sides	1,000	125.00	125,000.00
Diary with leatherette cover with debossed HUDCC & BALAI Logo with full colored 2 pages for company profile with 2 years calendar inside	350	480.00	168,000.00
Customized Backpack with full colors HUDCC & BALAI logo print	175	900.00	157,500.00
Total ABC			450,500.00

Interested bidder/s are required to present samples. Deadline for submission of quotation will be on or before 21 November 2017, during office hour from 8:00 A.M. to 5:00 P.M., addressed to the undersigned or email your proposal to hudccqsd@yahoo.com.ph. Delivery period shall be within 20-30 working days upon receipt of Notice to Proceed.

For more details, please contact Mr. Emmanuel Correa at telephone numbers 811-4467 and 811-4112.

DIR. JEANETTE E. CRUZ

Director II, Administrative Finance and Knowledge Management Group (AFKMG)
9th Floor, BDO Plaza, 8737 Paseo De Roxas, Makati City

Please include in your quotation the following documents:

- a. Mayor's Permit;
- b. DTI/SEC Registration;
- c. Tax Clearance;
- d. Latest income and business tax returns and
- e. Certificate of PhilGEPS Registration

The HUDCC assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of quotation.

The HUDCC reserves the right to accept or reject any or all quotations found to be disadvantageous to the government.

Jeanette E. Cruz
DIR. JEANETTE E. CRUZ
Director II, AKFMG

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