



**SECOND NOTICE  
REQUEST FOR QUOTATION**

Pursuant to Republic Act No. 9184, Housing and Urban Development Coordinating Council(HUDCC) invites interested bidder/s to submit quotation for the rental of photocopying machine.

Project	:	Rental of two (2) units photocopying machines
Location	:	9 <sup>th</sup> and 15 <sup>th</sup> Floors BDO Plaza, 8737 Paseo de Roxas, Makati City
Approved Budget	:	Php139,200.00 inclusive of government taxes
Contract Duration	:	One (1) year
Minimum requirements:	:	The two (2) digital photocopying machine shall have a combined volume of 20,000 copies @Php0.58 per copy or equivalent to Php11,600.00
	:	In excess of 20,000 copies, rate will be Php0.52 per copy, exclusive of government taxes;
Specifications	:	Digital/Photocopier/Printer/Scanner/Fax
	:	Networkable
	:	Automatic Document Feeder (ADF)
	:	Duplexing Printer
	:	E sort, capable
	:	45 copies per minute
	:	Toner and drum cartridge type
	:	Built in circuit breaker/220 Volts

Deadline for submission of quotation will be on or before 22 June 2015 at 4:00 P.M., addressed to:

**DIR. JEANETTE E. CRUZ**

Director, Administration, Finance and  
Knowledge Management Group (AFKMG)  
9<sup>th</sup> Floor, BDO Plaza, 8737 Paseo De Roxas, City of Makati

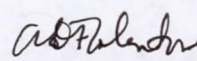
For more details, please contact Mr. Edison Punzalan or Celia Miraflor of the Administrative and Finance (AFG) at telephone numbers 811-4467 or 811-4112.

Please submit the following documentary requirements:

- Tax Clearance Certificate;
- Latest Income Tax Returns;
- Certificate of Registration from PhilGeps;
- Mayor's Permit; and
- SEC or DTI Registration

The HUDCC assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of proposals.

The HUDCC reserves the right to reject any or all proposals found to be disadvantageous to the government.

  
**ATTY. AVELINO D. TOLENTINO**  
Chairman, BAC