

**TO THE PROCUREMENT**

Housing and Urban Development Coordinating Council  
General Services Division  
9<sup>th</sup> & 15<sup>th</sup> Floors, BDO Plaza, Paseo De Roxas,  
Makati City  
Email add: [hudccgsd@yahoo.com.ph](mailto:hudccgsd@yahoo.com.ph)  
Tel: 811-4467 ; Fax no. 811-4118

Dear **Sir/Madam:**

In response to your request for quotation \_\_\_\_\_, I am pleased to submit the lowest price quotation/regret that I cannot submit my quotation for the following items:

<b>Item</b>	<b>DESCRIPTION</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>
3000pcs	Flyers		P 11,250.00
	Size: 8.5" x 11" (spread)		
	Stock: Coated Two Sides 120#		
	Color: Full Colors; Two sides Printing		
	Process: Offset Printing		
	Binding: Folded		
	P.R. 2019-10-0736		

Very truly yours,

Company : \_\_\_\_\_  
TIN : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Print Name : \_\_\_\_\_