

Annex 3 - Report on the Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of December 31, 2012**

Agency Name: Housing and Urban Development Coordinating Council
Agency Code: D0822

Book Title:
Account Title: Advances to Officers and Employees
Account Code: 148

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due	31 - 60 days	61 - 365 days	Over 1 year	Remarks
				Less than 30 days				
Advances for Travel and Special Purposes								
1. Local Travel								
1. Cristina B. Abaño	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666740/12-10-12	7,571.16	7,571.16				Liquidation submitted to COA on January 29, 2013.
	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666707/11-29-12	7,319.00	7,319.00				Liquidation submitted to COA on January 25, 2013.
2. Cecilia S. Alba	For traveling expenses to join the HUDCC Chairman in the conduct of housing activity in Cagayan de Oro on December 6, 2012	666689/11-29-12	6,450.00	6,450.00				Liquidation submitted to COA on January 18, 2013.

SUB-TOTAL P. 1			21,340.16	21,340.16	0.00	0.00	
Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due			Remarks
				Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year
3. Regina A. Andes	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666736/12-10-12	7,790.00	7,790.00			Refunded per OR#7298652 dated Jan. 03, 2013
4. Rolando P. Balagapo	For traveling expenses to conduct ocular inspection and validate status of acquired assets of housing projects in subdivisions and other areas of KSAs in Pampanga and Tarlac on December 5-8, 2012	666658/11-28-12	2,720.00	2,720.00			Refunded per OR # 7298653 dated Jan. 17, 2013
5. Angelita A. Basa	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666757/12-11-12	11,435.00	11,435.00			Liquidation submitted to COA on January 25, 2013.
6. Billy Anderson T. Bolide	For traveling expenses to conduct Cluster Local Shelter Plan Preparation Workshop with the four (4) LGUs in the Province of Apayao on November 27-29, 2012.	666602/11-21-12	3,280.00		3,280.00		Liquidation submitted to COA on January 24, 2013.
7. Nenilu D.V. Cacas	For traveling expenses to conduct Cluster Local Shelter Plan Preparation Workshop with the four (4) LGUs in the Province of Apayao on November 27-29, 2012.	666600/11-21-12	3,280.00	3,280.00			Liquidation submitted to COA on January 24, 2013.
8. Venancio T. Cañal	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666755/12-11-12	9,675.00	9,675.00			Liquidation submitted to COA on January 25, 2013.
SUB-TOTAL P. 2			38,180.00	34,900.00	3,280.00	0.00	0.00

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year	
9. Elenita Paulina R. Cañete	For traveling expenses to conduct Local Shelter Plan Training/ Workshop in Baclayon and Lila, Bohol and orientation on LSP and KHAs Housing Programmas in Antequera, Cortes Maribojoc, Clarin and Tubigon, Bohol on December 2-8, 2012.	666639/11-26-12	5,120.00	5,120.00				Liquidation submitted to COA on January 17, 2013.
	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666711/12-05-12	7,056.00	7,056.00				Liquidation submitted to COA on January 25, 2013.
10. Raul Eco	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666738/12-10-12	7,783.96	7,783.96				Liquidation submitted to COA on January 24, 2013.
11. Almi Flo B. Endonilla	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666729/12-10-12	8,590.00	8,590.00				Liquidation submitted to COA on January 25, 2013.
12. Fernando V. Garso	For traveling expenses to conduct Local Shelter Plan Training/ Workshop in Baclayon and Lila, Bohol and orientation on LSP and KHAs Housing Programmas in Antequera, Cortes Maribojoc, Clarin and Tubigon, Bohol on December 2-8, 2012.	666638/11-26-12	8,638.00	8,638.00				Liquidation submitted to COA on January 17, 2013.
	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666709/12-05-12	7,056.00	7,056.00				Liquidation submitted to COA on January 25, 2013.
SUB-TOTAL P. 3			44,243.96	44,243.96	0.00	0.00	0.00	

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year	
13. Anthony Gerongco	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666708/11-29-12	7,319.00	7,319.00				Liquidation submitted to COA on January 25, 2013.
14. Micheline M. Inay	For traveling expenses to conduct Cluster Local Shelter Plan Preparation Workshop with the four (4) LGUs in the Province of Apayao on November 27-29, 2012.	666601/11-21-12	3,280.00		3,280.00			Liquidation submitted to COA on January 24, 2013.
15. Antonio L. Inot	For traveling expenses to conduct Local Shelter Plan Training/ Workshop in Baclayon and Lila, Bohol and orientation on LSP and KHAs Housing Programas in Antequera, Cortes Maribojoc, Clarin and Tubigon, Bohol on December 2-8, 2012.	666640/11-26-12	5,120.00	5,120.00				Liquidation submitted to COA on January 17, 2013.
	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666710/12-05-12	7,056.00	7,056.00				Liquidation submitted to COA on January 25, 2013.
16. Bernardo M. Lumabi	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666737/12-10-12	7,790.00	7,790.00				Liquidation submitted to COA on January 24, 2013.
17. Vivien M. Mabunga	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666756/12-11-12	10,147.00	10,147.00				Liquidation submitted to COA on January 25, 2013. Net of refund of P2,600.00
SUB-TOTAL P. 4			40,712.00	37,432.00	3,280.00	0.00	0.00	

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount	31 - 60 days	61 - 365 days	Over 1 year	Remarks
				Due				
				Less than 30 days				
18. Eva Maria P. Marfil	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666731/12-10-12	8,590.00	8,590.00				Liquidation submitted to COA on January 24, 2013.
19. Arthur N. Martinez	For traveling expenses to attend LIAC meeting on EO 48, non-core properties in Rosales, Pangasinan and Aringay, La Union on December 5-7, 2012.	666691/11-29-12	1,920.00	1,920.00				Liquidation submitted to COA on January 17, 2013.
20. Marie Antonette M. Mcstay	For traveling expenses to convene PIAC for PP2012, s. 2010 and PPC meeting for the proposed 10 hectare AFP Off-Base Housing Project in Camp Rober Edward Lucero Military Reservation , Brgy. Nasapian, Carmen Cotobato and to conduct Pabahay Shelter Orientation Workshop and fellowship activity for the Provincial Government of Cotobato on November 5-9, 2012	666526/11-07-12	13,235.00		13,235.00			Liquidation submitted to COA on January 25, 2013.
21. Carlito T. Melitar, Jr.	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666732/12-10-12	8,590.00	8,590.00				Liquidation submitted to COA on January 25, 2013.
22. Glynnie A. Oca	For traveling expenses for the conduct of NDAPSSS Training/ Seminar in Zamboanga on November 26-28, 2012	666599/11-21-12	7,586.00		7,586.00			Liquidation submitted to COA on January 17, 2013.
SUB-TOTAL P. 5			39,921.00	19,100.00	20,821.00	0.00	0.00	

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year	
23. Isoceles B. Olea	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666754/12-11-12	9,675.00	9,675.00				Liquidation submitted to COA on January 25, 2013.
24. Rafael E. Osorio	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666728/12-10-12	14,023.00	14,023.00				Liquidation submitted to COA on January 25, 2013.
25. Librada M. Penalosa	For traveling expenses to assist the HUDCC ROG X in the initial interview and qualification of six (6) applicants for the position of PEO in CDO on Nov 20-23, 2012	666604/11-12-12	9,459.00		9,459.00			
26. Cristie Y. Reyes	For traveling expenses to join the HUDCC Chairman in the conduct of housing activity in CDO on December 6, 2012	666695/11-29-12	6,450.00	6,450.00				Liquidation submitted to COA on January 24, 2013.
27. Mylene A. Rivera	For traveling expenses to convene PIAC for PP2012, s. 2010 and PPC meeting for the proposed 10 hectare AFP Off-Base Housing Project in Camp Rober Edward Lucero Military Reservation , Brgy. Nasapian, Carmen Cotobato and to conduct Pabahay Shelter Orientation Workshop and fellowship activity for the Provincial Government of Cotobato on November 5-9, 2012	666525/11-07-12	10,971.00		10,971.00			Liquidation submitted to COA on January 25, 2013.
SUB-TOTAL P. 6			50,578.00	30,148.00	20,430.00	0.00	0.00	

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due	31 - 60 days	61 - 365 days	Over 1 year	Remarks
				Less than 30 days				
28. Grace Ceres B. Saniel	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012	666706/11-29-12	7,319.00	7,319.00				Liquidation submitted to COA on January 25, 2013.
39. Gilda J. Torres	For traveling expenses to attend live-out seminar on formulation and writing a recordkeeping policies and procedures handbook at the Naga Regent Hotel , Naga City on December 2-6, 2012	666660/11-28-12	4,000.00	4,000.00				Liquidation submitted to COA on January 17, 2013.
40. Marites P. Tumbado	For traveling expenses to assist the HUDCC ROG X in the initial interview and qualification of six (6) applicants for the position of PEO in Cagayan de Oro City on November 20-23, 2012.	666603/11-22-12	9,459.00		9,459.00			
41. Adonelo R. Valencia, Jr.	For traveling expenses to attend the year-end assessment of HUDCC's accomplishment for CY 2012 on December 17, 2012.	666730/12-10-12	13,222.00	13,222.00				Liquidation submitted to COA on January 25, 2013.
SUB-TOTAL P. 7			34,000.00	24,541.00	9,459.00	0.00	0.00	
SUB-TOTAL P. 7			34,000.00	24,541.00	9,459.00	0.00	0.00	
SUB-TOTAL P. 6			50,578.00	30,148.00	20,430.00	0.00	0.00	
SUB-TOTAL P. 5			39,921.00	19,100.00	20,821.00	0.00	0.00	
SUB-TOTAL P. 4			40,712.00	37,432.00	3,280.00	0.00	0.00	
SUB-TOTAL P. 3			44,243.96	44,243.96	0.00	0.00	0.00	
SUB-TOTAL P. 2			38,180.00	34,900.00	3,280.00	0.00	0.00	
SUB-TOTAL P. 1			21,340.16	21,340.16	0.00	0.00	0.00	
SUB-TOTAL			268,975.12	211,705.12	57,270.00	0.00	0.00	

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year	
2. Foreign Travel 1. Cecilia S. Alba	For pre-departure expenses to Rabat, Morocco to participate in the International Conference "Making Slums History : a worldwide challenge for 2010" on November 24- December 1, 2012	666624/11-26-12	1,500.00	1,500.00				Liquidation submitted to AFG for evaluation on Dec. 17, 2012
SUB-TOTAL			1,500.00	1,500.00	0.00	0.00	0.00	0.00
RECAP:								
1. Local Travel			268,975.12	211,705.12	57,270.00	0.00	0.00	
2. Foreign Travel			1,500.00	1,500.00	0.00	0.00	0.00	
3. Special Activities/Projects			0.00	0.00	0.00	0.00	0.00	
Totals			270,475.12	213,205.12	57,270.00	0.00	0.00	

Certified Correct:

EMMANUEL L. CORREA
Accountant III