

Republic of the Philippines
Other Executive Offices
HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
9th / 15th floor Banco de Oro Plaza, Paseo de Roxas, Makati City
Schedule of Outstanding Cash Advances to Officers and Employees
Account Code: 1-99-01-040 (Advances to Officers and Employees)
As of 31 December 2014

NAME	PARTICULARS	REFERENCE	AMOUNT	REMARKS
Calivara, Widmark B.	Balance of cash advance for traveling expenses to conduct Annual Physical Inventory of HUDCC PPE for CY 2014 in Davao City on July 23 to 25, 2014	DV#14-07-1027 Ck.#696994 / 07-14-14	200.00	Refunded per O.R.#7299006 dated 01/22/15
Melendres, Ma. Armida F.	To defray various expenses in connection with the conduct of MS Excel training on Data Management regarding housing need and rental computation at the Bay View Park Hotel, Pasay City on November 10 to 12, 2014.	DV#14-11-1821 Ck.#697666 / 11-07-14	15,000.00	Demand instructing her to liquidate the cash advance w/in seventy two (72) hours upon receipt for signature of Assec. Avisado
Mirador, Ana Liza M.	To defray expenses in connection with the meeting of HABITAT III National Report Sub-Committee on August 12 to 14, 2014.	DV#14-08-1313 Ck.#697133 / 08-11-14	36,000.00	Issued demand memorandum instructing her to liquidate the cash advance w/in seventy two (72) hours upon receipt
TOTAL			51,200.00	

Prepared by:

Romero C. Inocencio
PDO IV

Certified Correct by:

Cristine Joy A. Soria
Cristine Joy A. Soria
Accountant III

Noted by:

Jeanette E. Cruz
Dir. Jeanette E. Cruz
AFKMG

