

**ANNUAL PROCUREMENT PLAN FOR 2012
For Common-Use Supplies and Equipment**

Department/Bureau/Office: HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
Region: Central Office and Regional Offices
Address: 9th Floor, BDO Plaza, Paseo De Roxas, Makati City

Contact Person: EDISON A. PUNZALAN
Position: ADMINISTRATIVE OFFICER V
E-mail : gsd@hudcc.gov.ph
Telephone/Mobile Nos: 811-4467/8114112

Item & Specifications	Unit of Measure	Mode of Procurement		Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
A. AVAILABLE AT PROCUREMENT SERVICE STORES																		
COMMON ELECTRICAL SUPPLIES																		
1. BALLAST, 18 watts	piece															0	67.27	-
2. BALLAST, 36 watts	piece															0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	Nego. Proc.	633													633	36.40	23,041.20
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	Nego. Proc.	269													269	14.56	3,916.64
5. BATTERY, size D, alkaline, 2 pcs./packet	packet															0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set															0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set															0	368.94	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
8. FLUORESCENT LAMP, tubular, 18 watts	piece	Nego. Proc.	60													60	32.14	1,928.40
9. FLUORESCENT LAMP, tubular, 36 watts	piece	Nego. Proc.	97													97	33.85	3,283.45
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	Nego. Proc.	74													74	103.79	7,680.46
11. FUSE, 30 amperes	piece															0	10.35	-
12. FUSE, 60 amperes	piece															0	25.48	-
13. STARTER, 4-40 watts	piece															0	3.73	-
14. TAPE, electrical	roll		34													34	18.20	618.80
COMMON COMPUTER SUPPLIES/CONSUMABLES																		
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box															0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box															0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box															0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box															0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box															0	480.48	-

6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box																0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box																0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box																0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece																0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece																0	64.22	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	Shopping	766														766	8.79	6,733.14
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	Shopping	231														231	16.62	3,839.22
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	Shopping	185														185	11.70	2,164.50
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	Shopping	334														334	19.96	6,666.64
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece																0	292.08	-
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece																0	468.00	-
17. INK CARTRIDGE, HP 51645A (HP 45)	cart																0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart		4														4	1,149.54	4,598.16
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart																0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart		4														4	1,250.52	5,002.08
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart																0	1,352.52	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
22. INK CARTRIDGE, HP C6614D (HP 20)	cart																0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart		20														20	1,402.50	28,050.00
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart																0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart																0	873.12	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart		9														9	810.90	7,298.10
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart		9														9	1,352.52	12,172.68
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart																0	615.06	-
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart																0	708.90	-
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart		74														74	820.08	60,685.92
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart		74														74	984.30	72,838.20
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart		137														137	787.44	107,879.28
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart		137														137	588.54	80,629.98
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart																0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart																0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart																0		-
37. INK CARTRIDGE, Epson TO18	cart																0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart																0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart																0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart																0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart																0	755.82	-
42. MOUSE, optical, USB conection type	piece																0	197.60	-
43. TONER CARTRIDGE, HP C3906A	cart																0	3,063.06	-
44. TONER CARTRIDGE, HP C3903A	cart																0	3,588.00	-

45. TONER CARTRIDGE,HP C4092A	cart															0	2,657.10	-	
46. TONER CARTRIDGE,HP C4096A	cart															0	4,112.64	-	
47. TONER CARTRIDGE,HP C7115A	cart		12													12	2,523.48	30,281.76	
48. TONER CARTRIDGE,HP 92298A	cart															0	4,498.20	-	
49. TONER CARTRIDGE,HP C4127X	cart															0	5,451.90	-	
50. TONER CARTRIDGE, HP Q2613X	cart															0	4,026.96	-	
51. TONER CARTRIDGE,HP Q2612A	cart		5													5	2,866.20	14,331.00	
52. TONER CARTRIDGE,HP Q5942A	cart															0	6,105.72	-	
53. TONER CARTRIDGE, HP Q6511A	cart		6													6	5,077.56	30,465.36	
54. TONER CARTRIDGE, HP C9720A	cart															0	6,436.20	-	
55. TONER CARTRIDGE, HP C9721A	cart															0	8,710.80	-	
56. TONER CARTRIDGE, HP C9722A	cart															0	8,710.80	-	
57. TONER CARTRIDGE, HP C9723A	cart															0	8,881.60	-	
58. TONER CARTRIDGE, HP Q1338A	cart															0	6,489.60	-	
59. TONER CARTRIDGE, HP Q2610A	cart															0	4,882.18	-	
60. TONER CARTRIDGE, HP Q3960A	cart															0	3,468.00	-	
61. TONER CARTRIDGE, HP Q3961A	cart															0	4,187.10	-	
62. TONER CARTRIDGE, HP Q3962A	cart															0	4,187.10	-	
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
63. TONER CARTRIDGE, HP Q3963A	cart																0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart																0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart																0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart																0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart																0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart																0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart																0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart																0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart																0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart																0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart		108														108	5,254.02	567,434.16
74. RIBBON, Epson RN 8755	cart																0	84.76	-
75. RIBBON, Epson RN 8750	cart																0	76.75	-
76. RIBBON, Epson RN 7754	cart																0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart																0	724.88	-
78. RIBBON, Epson RN SO 15327	cart																0	328.44	-
COMMON OFFICE SUPPLIES																			
1. ACETATE, gauge #3, 50m in length	roll		7														7	603.20	4,222.40
2. AIR FRESHENER, 280mL/can	can		200														200	92.56	18,512.00
3. ALCOHOL, 70%, ethyl	bottle		277														277	37.70	10,442.90
4. AUDIO CASSETTE TAPE, 90min. recording time	piece		510														510	16.12	8,221.20
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack																0	91.50	-
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box		10														10	349.44	3,494.40

7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box															0	364.00	-
8. CARTOLINA, assorted color, 20s/pack	pack		152													152	72.80	11,065.60
9. CARTOLINA, white, 20s/pack	pack															0	57.20	-
10. CHALK, white, dustless, 100 pcs/box	box															0	34.81	-
11. CLIP, bulldog (3")	piece		352													352	8.42	2,963.84
12. CLIP, backfold, 25mm, 12s/box	box		367													367	15.60	5,725.20
13. CLIP, backfold, 50mm, 12s/box	box		245													245	43.68	10,701.60
14 CLIP, backfold, 19mm, 12s/box	box		260													260	7.54	1,960.40
15. CLIP, backfold, 32mm, 12s/box	box															0	17.42	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad															0	21.84	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad		3													3	45.76	137.28
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad		2													2	45.76	91.52
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad															0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece															0	19.64	-
21. CORRECTION FLUID, water based, min 15mL.	bottle		174													174	9.82	1,708.68
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
22. DATA FILE BOX, (5"x9"x15-3/4")	box		96													96	64.47	6,189.12
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece		156													156	67.07	10,462.92
24. ENVELOPE, documentary (10"x15"), 500s/box	box		65													65	560.56	36,436.40
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box		55													55	675.86	37,172.30
26. ENVELOPE, mailing white, 500s/box	box		29													29	159.78	4,633.62
27. ENVELOPE, mailing white with window, 500s	box															0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box															0	119.60	-
29. ENVELOPE, expanding, plastic, legal size	piece															0	39.81	-
30. ENVELOPE, documentary, A4, 500s/box	box		65													65	526.24	34,205.60
31. ERASER, blackboard/whiteboard	piece		40													40	11.44	457.60
32. ERASER, rubber	piece															0	4.68	-
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece		174													174	83.20	14,476.80
34. FOLDER, pressboard, plain, legal, 100s/box	pack		26													26	851.64	22,142.64
35. FOLDER, tagboard, legal size, 100s/box	pack		30													30	413.92	12,417.60
36. FOLDER, tagboard, A4 size, 100s/box	pack		31													31	253.76	7,866.56
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack		50													50	301.60	15,080.00
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle		53													53	312.00	16,536.00
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack															0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack															0	228.80	-
41. GLUE, all purpose, 300 grams min.	jar		123													123	37.43	4,603.89
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece															0	32.97	-
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack															0	44.45	-
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack		7													7	99.84	698.88
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box		2													2	41.50	83.00
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box		13													13	56.68	736.84
47. INDEX TAB, self-adhesive, 5 sets/box	box		31													31	67.60	2,095.60
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube															0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle															0	493.54	-

50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece		154													154	44.61	6,869.94	
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece															0	49.56	-	
52. MAP PIN, round head, 1005/box	box															0	36.40	-	
53. MARKER, fluorescent, 3 colors/set	set		141													141	41.60	5,865.60	
54. MARKING PEN, whiteboard, black	piece		259													259	15.08	3,905.72	
55. MARKING PEN, whiteboard, blue	piece															0	15.08	-	
56. MARKING PEN, whiteboard, red	piece															0	15.08	-	
57. MARKER, permanent, black	piece		199													199	13.50	2,686.50	
58. MARKER, permanent, blue	piece															0	13.50	-	
59. MARKER, permanent, red	piece															0	13.50	-	
60. MARKING PEN, for transparency	set		37													37	84.24	3,116.88	
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
61. NOTE BOOK, stenographer's, 40 leaves	piece		272														272	7.49	2,037.28
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad																0	36.40	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad																0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad																0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad																0	31.20	-
66. OIL, for general purpose, 120 mL	bottle																0	30.99	-
67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream																0	104.80	-
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream																0	56.06	-
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream																0	145.60	-
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream																0	144.35	-
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream																0	194.66	-
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad		46														46	20.57	946.22
74. PAPER, thermal,210mmx30M, 1/2" core	roll		110														110	36.40	4,004.00
75. PAPER, thermal, 216mmx30M, 1/2" core	roll		115														115	37.44	4,305.60
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream		32														32	139.32	4,458.24
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream																0	161.20	-
78.PAPER FASTENER, for paper, metal, 50 sets/box	box		89														89	82.04	7,301.56
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box		292														292	15.60	4,555.20
80. PAPER CLIP, gem type, 32mm, 100s/box	box		227														227	8.84	2,006.68
81. PENCIL, lead, w/eraser, one(1) dozen per box	box		168														168	24.89	4,181.52
82. PENCIL, mechanical, for 0.5mm lead	piece		113														113	18.20	2,056.60
83. PUSH PIN, flat head type, assorted colors, 100s/box	box		72														72	30.00	2,160.00
84. RECORD BOOK, 300 pages, smyth sewn	book		86														86	50.44	4,337.84
85. RECORD BOOK, 500 pages, smyth sewn	book		28														28	88.40	2,475.20
86. RIBBON, nylon, manual typewriter	spool		37														37	15.81	584.97
87. RIBBON, nylon, for Kitano Bundy Clock	piece																0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece																0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece		114														114	4.37	498.18

90. RING BINDER, (3/4"x44"), plastic	piece		123													123	12.48	1,535.04
91. RING BINDER, (1" x 44"), plastic	piece		108													108	12.48	1,347.84
92. RING BINDER, (2" x 44"), plastic	piece															0	28.13	-
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box		10													10	132.68	1,326.80
94. RULER, plastic, 300mm	piece		36													36	3.64	131.04
95. RULER, plastic, 450mm	piece		11													11	36.40	400.40
96. SIGN PEN, black	piece		488													488	41.48	20,242.24
97. SIGN PEN, blue	piece		433													433	41.48	17,960.84
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
98. SIGN PEN, red	piece		137													137	41.48	5,682.76
99. STAMP PAD INK, violet, 50mL	bottle															0	27.04	-
100. STAMP PAD, felt pad, min 60mm x 100mm	piece		21													21	24.96	524.16
101. STAPLE WIRE, standard, #35	box		177													177	25.98	4,598.46
102. TAPE, adding machine, GSP bond	roll															0	10.66	-
103. TAPE, masking, 24mm, 50 meters length	roll		141													141	41.60	5,865.60
104. TAPE, masking, 48mm, 50 meters length	roll		71													71	83.82	5,951.22
105. TAPE, transparent, 24mm, 50 meters	roll		148													148	10.87	1,608.76
106. TAPE, transparent, 48mm, 50 meters	roll															0	20.38	-
107. TAPE, packaging, 48mm, 50 meters length	roll		82													82	19.24	1,577.68
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle		17													17	97.76	1,661.92
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle															0	87.36	-
110. TOILET TISSUE, 12 rolls/pack	pack		115													115	61.15	7,032.25
111. TWINE, plastic, one kilo per roll	roll		9													9	57.20	514.80
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll		6													6	166.40	998.40
COMMON OFFICE DEVICES																		
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack		13													13	10.40	135.20
2. CUTTER, heavy duty	piece		24													24	27.04	648.96
3. PUNCHER, heavy duty	piece		29													29	114.40	3,317.60
4. SCISSORS, (6")	pair		38													38	18.72	711.36
5. SHARPENER, single cutterhead	piece		12													12	147.35	1,768.20
6. STAMPING DATER, self-inking stamp	piece															0	436.80	-
7. STAPLER, heavy duty, standard	piece		13													13	162.84	2,116.92
8. STAPLE REMOVER, twin jaws	piece		42													42	19.64	824.88
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece		16													16	40.23	643.68
10. WASTE BASKET, plastic	piece		21													21	20.99	440.79
COMMON JANITORIAL SUPPLIES																		
1. BATHROOM SOAP, 70gms.	piece		146													146	14.56	2,125.76
2. BROOM, soft (tambo)	piece		37													37	119.60	4,425.20
3. BROOM, STICK (tingting)	piece		26													26	19.76	513.76
4. CLEANSER, powder, 350gms.	canister		102													102	17.32	1,766.64

5. DETERGENT POWDER, all purpose, 500gms.	pouch		116														116	17.16	1,990.56
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar		104														104	23.92	2,487.68
7. DISINFECTANT SPRAY, 400 grams net content	can		51														51	239.20	12,199.20
8. DUST PAN, non-rigid plastic, with detachable handle	piece		16														16	26.00	416.00
9. FLOOR WAX, paste, natural, 2kgs.	can																0	306.80	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
10. FLOOR WAX, paste, red, 2kgs.	can																0	306.80	-
11. FLOOR WAX, liquid type, 3.75L	can		33														33	331.50	10,939.50
12. FURNITURE CLEANER, 300mL/can min	can		82														82	112.32	9,210.24
13. INSECTICIDE, 600mL (420g) /can	can		86														86	116.48	10,017.28
14. MOPHANDLE, screw type, wooden handle	piece		18														18	83.20	1,497.60
15. MOPHEAD, 100% rayon, 400g	piece		67														67	71.76	4,807.92
16. RAG, COTTON, (7") in diameter	kilo		52														52	43.68	2,271.36
17. SCOURING PAD, economy size	pack		39														39	131.96	5,146.44
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle																0	62.40	-
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box		103														103	33.28	3,427.84
20. TRASHBAG, plastic, black, (XL)	roll		272														272	103.79	28,230.88
LEGAL SIZE PAPER																			
1. PAPER, bond, Premium Grade	ream																0	119.22	-
2. PAPER, mimeo, Groundwood	ream																0	91.52	-
3. PAPER, mimeo, Whitewove	ream																0	120.02	-
4. PAPER, for PPC	ream																0	173.33	-
5. PAPER, multicopy, legal, for laser printing	ream																0	174.72	-
COMMON OFFICE EQUIPMENT																			
1. AIRPOT, 4.0 liters, w/ dispenser	unit		4														4	1,144.00	4,576.00
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit		3														3	7,953.92	23,861.76
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit																2	7,000.00	14,000.00
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit																0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit																0	12,155.52	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit		7														7	1,892.80	13,249.60
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit		11														11	925.60	10,181.60

Item & Specifications	Unit of Measure		Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount		
			Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total				
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit																0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop	unit																0	161.08	-
10. CHAIR, monobloc, without armrest, beige/white	unit																0	239.20	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit																0	19,552.00	-
12. ELECTRIC FAN, orbit type	unit																0	1,346.26	-
13. ELECTRIC FAN, with stand	unit	DBM-PS	10														10	1,700.00	17,000.00
14. ELECTRIC FAN, wall type	unit																0	745.68	-
15. INDUSTRIAL FAN, 18" metal blade	unit																0	934.84	-
16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit		2														2	7,500.00	15,000.00
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit		24														24	1,130.48	27,131.52
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit																0	4,726.80	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit																0	24,939.20	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit																0	8,838.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit																0	6,238.96	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit																0	28,672.80	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit																0	35,859.20	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit																0	7,124.00	-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable	unit																0	4,139.20	-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (09.12.2011)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total					
software drivers and complete documentation, ML-2250																			
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit																0	30,992.00	-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit																0	10,398.96	-
28. RADIO CASSETTE RECORDER, with AM/FM Radio	unit																0	1,653.60	-
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit																0	6,188.00	-
30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit																0	2,038.40	-
HANDBOOKS ON PROCUREMENT																			
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																			
a. Procurement of Goods & Services, 110-115 pages	piece																0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece																0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece																0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece																0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece																0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece																0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set																0	130.00	-
Volume I (103 pages) - white color																			
Volume II (138 pages) - light blue color																			
Volume III (124 pages) - light yellow color																			
Volume IV (118 pages) - light green color																			
HANDBOOKS ON PROCUREMENT																			
Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (09.12.2011)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total					

OTHER CONSUMABLES																		
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart															0	981.24	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart															0	981.24	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart															0	981.24	-
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart															0	981.24	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart		5													5	1,332.12	6,660.60
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart		5													5	1,332.12	6,660.60
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart		5													5	1,332.12	6,660.60
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart															0	973.08	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart															0	1,346.40	-
10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart															0	973.08	-
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart															0	973.08	-
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart															0	973.08	-
13. INK CARTRIDGE, HP C4936A(HP 18) , black	cart		66													66	809.88	53,452.08
14. INK CARTRIDGE, HP C4937A(HP 18) , cyan	cart		66													66	606.90	40,055.40
15. INK CARTRIDGE, HP C4938A(HP 18) , magenta	cart		66													66	606.90	40,055.40
16. INK CARTRIDGE, HP C4939A (HP18) , yellow	cart		66													66	606.90	40,055.40
17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart															0	737.46	-
18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart															0	1,230.12	-
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart															0	393.72	-
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart															0	393.72	-
21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart															0	393.72	-
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml	cart															0	393.72	-
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml	cart															0	393.72	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart															0	1,365.78	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart															0	682.38	-
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart															0	973.08	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart															0	973.08	-
28. INK CARTRIDGE, HP C9393A(HP 88XL) , yellow 17 ml	cart															0	973.08	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart															0	1,363.74	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart															0	467.12	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart															0	390.66	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart															0	390.66	-
33. INK CARTRIDGE, HP CB319WA(HP 564) , magenta	cart															0	390.66	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart															0	390.66	-
35. INK CARTRIDGE, HP CB335WA(HP74) , black , 4.5 ml	cart															0	628.32	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart															0	1,232.16	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart															0	722.16	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart															0	1,365.78	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart		89													89	588.54	52,380.06
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart															0	1,177.08	-
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart		89													89	706.86	62,910.54
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart															0	1,374.96	-

43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart															0	589.86	-
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart															0	903.72	-
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart															0	984.30	-
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart		10													10	332.32	3,323.20
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart		6													6	322.32	1,933.92
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart															0	747.66	-
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart															0	561.00	-
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart															0	561.00	-
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart															0	561.00	-
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart															0	1,122.00	-
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart															0	332.32	-
54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart															0	332.32	-
55. INK CARTRIDGE, Brother LC67HYBK, black	cart															0	1,550.40	-
56. INK CARTRIDGE, Brother LC67HYC, cyan	cart															0	938.40	-
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart															0	938.40	-
58. INK CARTRIDGE, Brother LC67HYH, yellow	cart															0	938.40	-
59. INK CARTRIDGE, Brother LC 39BK, black	cart															0	681.36	-
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart															0	453.90	-
61. INK CARTRIDGE, Brother LC 39C, cyan	cart															0	453.90	-
62. INK CARTRIDGE, Brother LC 39M, magenta	cart															0	453.90	-
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart															0	984.30	-
66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart															0	1,221.96	-
67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart															0	2,075.70	-
68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart															0	1,662.60	-
69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart															0	2,009.40	-
70. INK CARTRIDGE, Epson C13To28091, black, for printer Stylus C60/CX3100	cart															0	1,138.32	-
71. INK CARTRIDGE, Epson C13To29091, color, for printer Stylus C60/ C50/ CX3100	cart															0	1,039.38	-
72. INK CARTRIDGE, Epson C13To32190, black, for printer Stylus C80/C82/ CX5100	cart															0	1,228.08	-
73. INK CARTRIDGE, Epson C13To32290, Cyan, for printer Stylus C80	cart															0	586.50	-
74. INK CARTRIDGE, Epson C13To32390, Magenta, for printer Stylus C80	cart															0	586.50	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
75. INK CARTRIDGE, Epson C13To32490, Yellow, for printer Stylus C80	cart															0	586.50	-
76. INK CARTRIDGE, Epson C13To38190, black, for printer Stylus C41SX/UX	cart															0	482.46	-
77. INK CARTRIDGE, Epson C13TO38191, black, for printer Stylus C41SX/UX (Double Pack)	cart															0	850.68	-

78. INK CARTRIDGE, Epson C13TO39090, color, for printer Stylus C41SX/UX	cart																0	755.82	-
79. INK CARTRIDGE, Epson C13To42290, Cyan, for printer Stylus C82/CX5100	cart																0	534.48	-
80. INK CARTRIDGE, Epson C13To42390, Magenta, for printer Stylus C82/CX5100	cart																0	534.48	-
81. INK CARTRIDGE, Epson C13To42490, Yellow, for printer Stylus C82/CX5100	cart																0	534.48	-
82. INK CARTRIDGE, Epson C13To46190, black, for printer Stylus C63/C83	cart																0	614.04	-
83. INK CARTRIDGE, Epson C13To47290, Cyan, for printer Stylus C63/C83	cart																0	378.42	-
84. INK CARTRIDGE, Epson C13To47390, Magenta, for printer Stylus C63/C83	cart																0	378.42	-
85. INK CARTRIDGE, Epson C13To47490, Yellow, for printer Stylus C63/C83	cart																0	378.42	-
86. INK CARTRIDGE, Epson C13To62190, black, High Cap, for printer Stylus CX3700/4700/C67	cart																0	628.32	-
87. INK CARTRIDGE, Epson C13To63190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart																0	482.46	-
88. INK CARTRIDGE, Epson C13To63290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart																0	387.60	-
89. INK CARTRIDGE, Epson C13To63390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart																0	387.60	-
90. INK CARTRIDGE, Epson C13To63490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart																0	387.60	-
91. INK CARTRIDGE, Epson C13To75190, Black, for printer Stylus color C59/CX2900	cart																0	288.66	-
92. INK CARTRIDGE, Epson C13To75290, Cyan, for printer Stylus color C59/CX2900	cart																0	288.66	-
93. INK CARTRIDGE, Epson C13To75390, Magenta, for printer Stylus color C59/CX2900	cart																0	288.66	-
94. INK CARTRIDGE, Epson C13To75490, Yellow, for printer Stylus color C59/CX2900	cart																0	288.66	-
Item & Specifications	Unit of Measure	Quantity Requirement															** PS Price Catalogue as of (09.12.2011)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total					
95. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart																0	849.66	-
96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart																0	566.10	-
97. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart																0	566.10	-
98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart																0	566.10	-
99. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart																0	566.10	-

100. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart															0	943.50	-
101. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		18													18	424.32	7,637.76
102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		18													18	424.32	7,637.76
103. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		18													18	424.32	7,637.76
104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		18													18	424.32	7,637.76
105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart															0	279.48	-

Item & Specifications	Unit of Measure	Quantity Requirement															** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total				
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart															0	279.48	-
107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart															0	279.48	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart															0	279.48	-
109. INK CARTRIDGE, Epson C13T11190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-

110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart															0	940.44	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart															0	656.88	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart															0	302.94	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart															0	302.94	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart															0	302.94	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart															0	302.94	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart															0	576.30	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart															0	453.90	-
127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart															0	453.90	-
128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart															0	453.90	-
129. TONER CARTRIDGE, HP C3906F, black	cart															0	3,063.06	-
130. TONER CARTRIDGE, HP CB435A, black	cart															0	2,491.86	-
131. TONER CARTRIDGE, HP CB436A, black	cart															0	2,924.34	-
132. TONER CARTRIDGE, HP CB540A, black	cart															0	2,886.60	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart															0	2,652.00	-

134. TONER CARTRIDGE, HP CB542A, yellow	cart																0	2,652.00	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart																0	2,652.00	-
136. TONER CARTRIDGE, HP CC364A, black	cart																0	6,324.00	-
137. TONER CARTRIDGE, HP CC530A, black	cart																0	5,064.30	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart																0	4,750.14	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart																0	4,750.14	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart																0	4,750.14	-
141. TONER CARTRIDGE, HP CE250A, black	cart																0	5,254.02	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart																0	10,348.92	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart																0	10,348.92	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart																0	10,348.92	-
145. TONER CARTRIDGE, HP CE255A, black	cart																0	6,233.22	-
146. TONER CARTRIDGE, HP CE260A, black	cart																0	6,157.74	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart																0	11,185.32	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart																0	11,185.32	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart																0	11,185.32	-
150. TONER CARTRIDGE, HP CE278A, black	cart																0	3,011.04	-
151. TONER CARTRIDGE, HP CE285A, black	cart			12													12	2,655.06	31,860.72
152. TONER CARTRIDGE, HP CE505A, black	cart			88													88	3,590.40	315,955.20
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart																0	6,592.26	-
154. TONER CARTRIDGE, HP Q6000A, black	cart																0	3,115.08	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
155. TONER CARTRIDGE, HP Q6001A, cyan	cart																0	3,395.58	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart																0	3,395.58	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart																0	3,395.58	-
158. TONER CARTRIDGE, HP Q6470A, black	cart																0	5,420.28	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart																0	5,389.68	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart																0	5,389.68	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart																0	5,389.68	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart																0	6,977.82	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart																0	6,977.82	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart																0	6,977.82	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart																0	4,222.80	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart																0	5,661.00	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart																0	5,661.00	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart																0	5,661.00	-
169. TONER CARTRIDGE, Brother TN-2025	cart																0	2,601.00	-
170. TONER CARTRIDGE, Brother TN-2130	cart																0	1,785.00	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart																0	3,264.00	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart																0	5,967.00	-

173. TONER CARTRIDGE, Lexmark E360H11P	cart																0	11,776.92	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart																0	6,684.06	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart																0	9,445.20	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart																0	25,586.70	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart																0	3,112.02	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart																0	5,095.92	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart																0	5,194.86	-
180. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart																0	5,053.08	-
181. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart																0	3,211.98	-
182. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart																0	5,389.68	-
183. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart																0	3,542.46	-
184. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart																0	5,241.78	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart																0	10,200.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart																0	6,987.00	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart																0	2,805.00	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart																0	4,768.50	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart																0	2,978.40	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart																0	449.80	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart																0	7,124.00	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart																0	1,142.40	-
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart																0	1,129.14	-
194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart																0	119.34	-
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart																0	344.76	-
196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart																0	1,224.00	-
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart																0	940.44	-

198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart																0	1,030.20	-
199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart																0	373.32	-
200. PRINTHEAD, HP 11, black, C4810A, 8 ml	cart																0	1,365.78	-
201. PRINTHEAD, HP 11, cyan, 8 ml	cart																0	1,365.78	-
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart																0	1,365.78	-
203. PRINTHEAD, HP 11 yellow, 8 ml	cart																0	1,365.78	-
204. Photoconductor Kit, Lexmark PN 12A8302	cart																0	4,120.80	-
205. Photoconductor Kit, Lexmark PN E260X22G	cart																0	2,295.00	-
206. Photoconductor Kit, Lexmark PN E250X22G	cart																0	2,295.00	-
207. PHOTOCOnductor UNIT, Epson C13So51099, for printer EPL 6200/6200L	cart																0	3,391.50	-
Item & Specifications	Unit of Measure			Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																			
Office Equipment and Accessories																			
1. Coffee Maker	pc.		2														2	1,200.00	2,400.00
2. Recorder, Digital, Voice	bx.	Shopping	7														7	3,500.00	24,500.00
3. Dispenser, hand Sanitizer	pc.		6														6	500.00	3,000.00
4. Recorder, Voice, and MP 4	pc.		12														12	4,000.00	48,000.00
5. Vacuum Cleaner, wet and dry	pc.	Shopping	1		1												1	25,000.00	25,000.00
6. Vacuum Cleaner for car	pc.	Shopping	10		10												10	2,500.00	25,000.00
7. Typewriter, manual	pc.	Shopping	1		1												1	27,000.00	27,000.00
8. Copier	pc.	Small value Proc.	2		2												2	58,500.00	117,000.00
9. Refrigerator	pc.	Shopping	1		1												1	15,000.00	15,000.00
10																			-
Office Supplies																			
1. Ribbon, Cassette type/Amano DX6000	pc.																0	500.00	-
2. Diskettes. 3.5 HD	bx.		60														60	125.00	7,500.00
3. Ballpen Black,	pc.		483														483	3.70	1,787.10
4. Ballpen, Blue	pc.		396														396	3.70	1,465.20
5. Ballpen, Red	pc.		24														24	3.70	88.80
6. Clearbook, Spiral, 27 holes	book		238														238	10.20	2,427.60
7. Correction tape,20mm, in box dispenser, select type	bx.		189														189	11.00	2,079.00
8. Board, Illustration, 30x40" 2 ply double face	pc.		41														41	29.05	1,191.05
9. Card, Index	bx.																0	27.75	-
10. Ink, for Numbering Stamp	bx.		6														6	47.70	286.20
11. Kromcote# 130	pc.		101														101	70.50	7,120.50

12. Notarial Seal, Goal#25/pack	pack		26														26	40.00	1,040.00	
13. Paste, Solid water well and applicator, 200g.	jar		67														67	18.70	1,252.90	
14. Post It. 3" x 4"	pad		375														375	46.55	17,456.25	
15. Sanitizer, Hand	jar		37														37	750.00	27,750.00	
16. Air Freshener, Car	can		260														260	46.55	12,103.00	
17. Tape, Double adhesive	roll		136														136	55.00	7,480.00	
18. Film. Transparency for Overhead Projector Screen	pc.																0	207.00	-	
19. Time Card for Amano Time Recorder/100 pcs./pack	pc.																0	56.00	-	
20. Databinder/Datafile 9"x15"x3	pc.		36														36	85.00	3,060.00	
21. Tapelon tape 2"	pc.																0	10.00	-	
22. Puncher, Heavy Duty	pc.		15														15	1,500.00	22,500.00	
23. Pencil, Mechanical 0.5 lead	pc.		3														3	50.00	150.00	
Item & Specifications	Unit of Measure			Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount		
				Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total				
23. Lift-off tape for Canon AP11	pc.		12															12	90.00	1,080.00
24. Ribbon for canon AP11	pc.		12															93	93.10	8,667.61
25. Ribbon, Cassette Type/Amano Time Recorder DX 6000	bx.		17															17	500.00	8,500.00
Audio and visual presentation and composing equipment																				
1. Overhead Screen, Motorized	unit	Small Value Proc.	1															1	150,000.00	150,000.00
2. Whiteboard, Electronic	unit	Small Value Proc.	1															1	150,000.00	150,000.00
Photographic or filming or video equipment																		0		-
1. Camera, digital	unit	Shopping	4															4	13,750.00	55,000.00
2. Camera, Video w/Tripod	unit	Shopping	1															1	60,000.00	60,000.00
Cleaning Equipment and Supplies																		0		-
1. Liquid Cleaner, Disinfectant	bot.		55															55	180.00	9,900.00
2. Liquid, Dishwashing 500ml.	bot.		53															53	180.00	9,540.00
3. Scrubbing Pad	pc.		29															29	340.00	9,860.00
4. Steelwool for scrubbing type, 16 pad/bx	bx		20															20	73.00	1,460.00
5. Bleaching liquid	bot.		65															65	140.00	9,100.00
																		0		-
Paper Materials and Products																		0		-
1. Paper, Sticker, 8 x 12"	pc.		372															372	5.40	2,008.80
2. Paper, Short Colored	ream		69															69	135.00	9,315.00
3. Paper, Short, PPC, 70 gsm	ream		208															208	152.00	31,616.00
4. Paper, Long, PPC, 70 gsm	ream		243															243	179.00	43,497.00
5. Purchase Order	pad		100															100	250.00	25,000.00
6. Stock Card	pc.		1000															1000	3.50	3,500.00
7. Ledger, Equipment	pc.		800															800	3.35	2,680.00
8. Card, Employees	pc.																	0	3.35	-
9. Board Vellum, 10 pcs. /pack	pc.		30															30	28.50	855.00
10. Warrant Register GF#105	bk.		2															2	300.00	600.00
Lighting and fixtures and accessories																		0		-

1. Chair, w/out arm rest	unit		2													2	7,000.00	14,000.00		
2. Chair, executive	unit		4													4	6,000.00	24,000.00		
																0				
***GRAND TOTAL:																	0		21,494,974.62	
W/ 10% ADDITIONAL PROVISION FOR INFLATION																				2,149,497.46
ESTIMATED BUDGET:																				23,644,472.08
DBM APPROVED BUDGET :																				23,539,000.00

*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.
 ***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

EDISON A. PUNZALAN
 Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available: _____

EMMANUEL CORREA
 Accountant /
 Local Budget Officer

Approved:

USEC. CECILIA S. ALBA
 Secretary General
 Head of Office/Agency

Date Prepared: _____

NOTE: The consolidated APP FY 2012 include the supplies, materials and equipment requirements of the HUDCC Regional Offices.