HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

CODE	Procurement, Program and Project	PMO/End-User	Mode of Procurement	Qty.	** PS Price Catalogue as of (09.12.2011)	Estimated Budget	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Source of Funds
							Pre-Proc. Conf.	Ads/Post of ITB	Pre Bid Conf.	Eligibility Check	Sub/Open of Bids	Bid Eval.	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance /Turn Over	GAA
	Supplies and Materials					3,169,870.18													
	COMMON ELECTRICAL SUPPLIES					73,561.65													
	1. BALLAST, 18 watts				66.77														
	2. BALLAST, 1 x 40 watts																		
	2. BALLAST, 36 watts		Shopping	20	69.63	1,392.60													
	3. BATTERY, size AA, alkaline, 2 pcs./packet		Nego. Proc.	353	26.52	9,361.56													
	4. BATTERY, size AAA, alkaline, 2 pcs./packet		Nego. Proc.	435	15.59	6,781.65													
	5. BATTERY, size D, alkaline, 2 pcs./packet		Nego. Proc.		76.95	0.00													
	6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W		Nego. Proc.	10	416.00	4,160.00													
	7. FLUORESCENT LAMP, tubular, 18 watts		Nego. Proc.	25	327.60	8,190.00													
	8. FLUORESCENT LAMP, tubular, 36 watts		Nego. Proc.	104	100.78	10,481.12													
	9. FUSE, 30 amperes				36.40														
	10. FUSE, 60 amperes				34.27														
	12. STARTER, 4-40 watts		Nego. Proc.	14	3.90	54.60													
	13. TAPE, electrical		Nego. Proc.	33	19.24	634.92													
	14. Bulb. LED 15 watts		Nego. Proc.	18	130.00	2,340.00													
	15. Flourescent Lighting Fixture, 1 x 36W		Nego. Proc.	20	1,475.76	29,515.20													
	16. Battery for LaserPointer		Shopping	10	65.00	650.00													
	COMMON COMPUTER SUPPLIES/CONSUMABLES					919,979.49													
	1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box		Nego. Proc.	0	818.48	0.00													
	2. COMPACT DISK CASE, 50 CDs capacity		Shopping	39	50.84	1,982.76													
	3. COMPACT DISK DRIVE CLEANER+B5		Nego. Proc.	6	64.22	385.32													
	4. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time		Shopping	497	8.79	4,368.63													
	5. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed		Shopping	488	16.62	8,110.56													
	6. DVD RECORDABLE, 16x speed, 4.7GB capacity		Shopping	388	11.70	4,539.60													
	7. DVD RE-WRITABLE, 4x speed, 4.7GB capacity		Shopping	519	19.96	10,359.24													
	8. FLASH DRIVE, 4GB, USB 2.0, plug and play				292.08	0.00													
	9. FLASH DRIVE, 8GB, USB 2.0, plug and play		Shopping	1	610.00	610.00													
	10. INK CARTRIDGE, HP C6656AA (HP 56)				810.90														
	11. INK CARTRIDGE, HP C6657AA (HP 57)				1,352.52														
	12. INK CARTRIDGE, HP C8765WA (HP 94)		Shopping	33	820.08	27,062.64													
	13. INK CARTRIDGE, HP C8766WA (HP 95)		Shopping	33	984.30	32,481.90													
	14. INK CARTRIDGE, HP C9361WA (HP 93)		Shopping	88	787.44	69,294.72													
	15. TONER CARTRIDGE,HP C7115A		Shopping	10	2,523.48	25,234.80													
	16. TONER CARTRIDGE, HP Q6511A		Shopping	3	5,077.56	15,232.68													

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	17. TONER CARTRIDGE, Kyocera TK-120		Nego. Proc.	36	5,254.02	189,144.72													
	18. RIBBON, Epson RN SO 15327				328.44	0.00													
	19. Toner, Cartridge, HP CE285A		Nego. Proc.	24	3,000.00	72,000.00													
	20. Toner Kyocera KM 2820				5,000.00	0.00													
	21. Ink, Canon BCI 2eBK				700.00	0.00													
	22. Ink Cartridge, HP C9351AA (HP21)		Shopping	4	4,920.48	19,681.92													
	22. Ink Cartridge, HP C9352A (HP22)				4,097.34	0.00													
	23. TONER, Laser Jet HP P2035		Nego. Proc.	55	3,500.00	192,500.00													
	24. TONER, Cartridge, M1132 (for Hp Laserjet M32)		Nego. Proc.	80	2,800.00	224,000.00													
	25. TONER, Cartridge, HP Officer jet pro K5300 (colored/set)		Shopping	22	800.00	17,600.00													
	26. RIBBON, Epson SO 15083/SO 15086		Shopping	5	750.00	3,750.00													
	27. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-7/8", 2000 sheets/box			4		0.00													
	28. RIBBON, EPSON RN 8750, for Epson LQ-2190 dot matrix		Nego. Proc.	5	328.00	1,640.00													
	COMMON OFFICE SUPPLIES					899,389.02													
	1. ACETATE, gauge #3, 50m in length		Shopping	4	603.20	2,412.80													
	2. AIR FRESHENER, 280m1/can		Nego. Proc.	224	92.56	20,733.44													
	3. ALCOHOL, 70%, ethyl		Nego. Proc.	509	37.70	19,189.30													
	4. AUDIO CASSETTE TAPE, 90min. recording time		Nego. Proc.	85	16.12	1,370.20													
	5. Computer continous Form 3 ply, 11x 91/2 500sets/box		Nego. Proc.	1	480.48	480.48													
	6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box		Nego. Proc.	4	349.44	1,397.76													
	7. CARBON FILM, polyehtylene, 216mm x 330mm, 100s/box		Nego. Proc.	4	364.00	1,456.00													
	8. CARTOLINA, assorted color, 20s/pack		Nego. Proc.	44	72.80	3,203.20													
	9. CARTOLINA, white, 20s/pack		Nego. Proc.	11	57.20	629.20													
	10. CHALK, white, dustless, 100 pcs/box		Nego. Proc.	1	34.81	34.81													
	11. CLIP, bulldog (3")		Nego. Proc.	314	8.42	2,643.88													
	12. CLIP, backfold, 25mm, 12s/box		Nego. Proc.	225	15.60	3,510.00													
	13. CLIP, backfold, 50mm, 12s/box		Nego. Proc.	227	43.68	9,915.36													
	14 CLIP, backfold, 19mm, 12s/box		Nego. Proc.	191	7.54	1,440.14													
	15. CLIP, backfold, 32mm, 12s/box		Nego. Proc.	188	17.42	3,274.96													
	16. COLUMNAR PAD, 4 cols, 50 gsm min.		Nego. Proc.	8	21.84	174.72													
	17. COLUMNAR PAD, 14 cols, 50 gsm min.		Nego. Proc.	2	45.76	91.52													
	18. COLUMNAR PAD, 16 cols, 50 gsm min.		Nego. Proc.		45.76	0.00													
	20. COLUMNAR NOTEBOOK, 12 cols		Nego. Proc.	9	19.64	176.76													
	21. CORRECTION FLUID, water based, min 15mL.		Nego. Proc.	72	9.82	707.04													
	22. DATA FILE BOX, (5"x9"x15-3/4")		Nego. Proc.	116	85.00	9,860.00													
	23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")		Nego. Proc.	53	67.07	3,554.71													
	24. ENVELOPE, documentary (10"x15"), 500s/box		Nego. Proc.	20	560.56	11,211.20													

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FOR THE YEAR 2014

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	25. ENVELOPE, expanding, kraft, legal size, 100s/box		Nego. Proc.	20	675.86	13,517.20													
	26. ENVELOPE, mailing white, 500s/box		Nego. Proc.	20	159.78	3,195.60													
	27. ENVELOPE, mailing white with window, 500s		Nego. Proc.	3	207.58	622.74													
	28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box		Nego. Proc.	1	119.60	119.60													
	29. ENVELOPE, expanding, plastic, legal size		Nego. Proc.	148	39.81	5,891.88													
	30. ENVELOPE, documentary, A4, 500s/box		Nego. Proc.	25	526.24	13,156.00													
	31. ERASER, blackboard/whiteboard		Nego. Proc.	21	11.44	240.24													
	32. ERASER, rubber		Nego. Proc.	61	4.68	285.48													
	33. FILE ORGANIZER, expanding, legal, plastic, assorted colors		Nego. Proc.	261	83.20	21,715.20													
	34. FOLDER, pressboard, plain, legal, 100s/box		Nego. Proc.	50	851.64	42,582.00													
	35. FOLDER, tagboard, legal size, 100s/box		Nego. Proc.	50	413.92	20,696.00													
	36. FOLDER, tagboard, A4 size, 100s/box		Nego. Proc.	50	253.76	12,688.00													
	37. FOLDER, morocco/fancy, legal size, 50s/pack		Nego. Proc.	168	301.60	50,668.80													
	38. FOLDER, morocco/fancy, A4 size, 50s/pack		Nego. Proc.	244	312.00	76,128.00													
	39. FOLDER, clear plastic, L-type, A4 size, 50s/pack		Nego. Proc.	84	247.52	20,791.68													
	40. FOLDER, clear plastic, L-type, legal size, 50s/pack		Nego. Proc.	83	228.80	18,990.40													
	41. GLUE, all purpose, 300 grams min.		Nego. Proc.	103	37.43	3,855.29													
	42. ILLUSTRATION BOARD, (30"x40"), 2 ply		Nego. Proc.	17	32.97	560.49													
	43. INDEX CARD,3"x 5",ruled both sides, 500s/pack		Nego. Proc.	33	44.45	1,466.85													
	44. INDEX CARD, 5" x 8",ruled both side, 500s/pack		Nego. Proc.	31	99.84	3,095.04													
	45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")		Nego. Proc.	14	41.50	581.00													
	46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")		Nego. Proc.	20	56.68	1,133.60													
	47. INDEX TAB, self-adhesive, 5 sets/box		Nego. Proc.	150	67.60	10,140.00													
	48. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube		Nego. Proc.	19	11.44	217.36													
	49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle		Nego. Proc.	1	493.54	493.54													
	50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end		Nego. Proc.	125	44.61	5,576.25													
	51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end		Nego. Proc.	41	49.56	2,031.96													
	52. MAP PIN, round head, 100s/box		Nego. Proc.	94	36.40	3,421.60													
	53. MARKER, fluorescent, 3 colors/set		Nego. Proc.	221	41.60	9,193.60													
	54. MARKING PEN, whiteboard, black		Nego. Proc.	176	15.08	2,654.08													
	55. MARKING PEN, whiteboard, blue		Nego. Proc.	181	15.08	2,729.48													
	56. MARKING PEN, whiteboard, red		Nego. Proc.	163	15.08	2,458.04													
	57. MARKER, permanent, black		Nego. Proc.	252	13.50	3,402.00													
	58. MARKER, permanent, blue		Nego. Proc.	251	13.50	3,388.50													
	59. MARKER, permanent, red		Nego. Proc.	212	13.50	2,862.00													
	60. MARKING PEN, for transparency		Nego. Proc.	97	84.24	8,171.28													
	61. NOTE BOOK, stenographer's, 40 leaves		Nego. Proc.	306	7.49	2,291.94													
	62. NOTE PAD, (3"x3"), 100 sheets/pad		Nego. Proc.	189	36.40	6,879.60													
	63. NOTE PAD, (3"x4"), 100 sheets/pad		Nego. Proc.	140	52.00	7,280.00													

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	64. NOTE PAD, (2"x2"), 400 sheets/pad		Nego. Proc.	59	112.32	6,626.88													
	69. NOTE PAD, (2"x3"), 100 sheets/pad		Nego. Proc.	55	31.20	1,716.00													
	66. OIL, for general purpose, 120 mL		Nego. Proc.	9	30.99	278.91													
	67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm		Nego. Proc.	448	104.80	46,950.40													
	68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm		Nego. Proc.	120	56.06	6,727.20													
	70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)		Nego. Proc.	76	145.60	11,065.60													
	71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm		Nego. Proc.	350	144.35	50,522.50													
	72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm		Nego. Proc.	197	194.66	38,348.02													
	73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad		Nego. Proc.	96	20.57	1,974.72													
	74. PAPER, thermal,210mmx30M, 1/2" core		Nego. Proc.	272	36.40	9,900.80													
	75. PAPER, thermal, 216mmx30M, 1/2" core		Nego. Proc.	254	37.44	9,509.76													
	76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm		Nego. Proc.	94	139.32	13,096.08													
	80. TRACING PAPER, in rolls, 43" x 20" yards		Nego. Proc.	1	1,500.00	1,500.00													
	77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack		Nego. Proc.	64	161.20	10,316.80													
	78. PAPER FASTENER, for paper, metal, 50 sets/box		Nego. Proc.	111	82.04	9,106.44													
	79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box		Nego. Proc.	236	15.60	3,681.60													
	80. PAPER CLIP, gem type, 32mm, 100s/box		Nego. Proc.	264	8.84	2,333.76													
	81. PENCIL, lead, w/eraser, one(1) dozen per box		Nego. Proc.	124	24.89	3,086.36													
	82. PENCIL, mechanical, for 0.5mm lead		Nego. Proc.	48	18.20	873.60													
	83. PUSH PIN, flat head type, assorted colors, 100s/box		Nego. Proc.	50	30.00	1,500.00													
	84. RECORD BOOK, 300 pages, smyth sewn		Nego. Proc.	60	50.44	3,026.40													
	85. RECORD BOOK, 500 pages, smyth sewn		Nego. Proc.	45	88.40	3,978.00													
	86. RIBBON, nylon, manual typewriter		Nego. Proc.	34	15.81	537.54													
	89. RING BINDER, (1/2"x44"), plastic		Nego. Proc.	225	4.37	983.25													
	90. RING BINDER, (3/4"x44"), plastic		Nego. Proc.	248	12.48	3,095.04													
	91. RING BINDER, (1" x 44"), plastic		Nego. Proc.	209	12.48	2,608.32													
	92. RING BINDER, (2" x 44"), plastic		Nego. Proc.	42	28.13	1,181.46													
	93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs		Nego. Proc.	15	132.68	1,990.20													
	94. RULER, plastic, 300mm		Nego. Proc.	44	3.64	160.16													
	95. RULER, plastic, 450mm		Nego. Proc.	6	36.40	218.40													
	96. SIGN PEN, black		Nego. Proc.	550	41.48	22,814.00													
	97. SIGN PEN, blue		Nego. Proc.	475	41.48	19,703.00													
	98. SIGN PEN, red		Nego. Proc.	328	41.48	13,605.44													
	99. STAMP PAD INK, violet, 50mL		Nego. Proc.	23	27.04	621.92													
	100. STAMP PAD, felt pad, min 60mm x 100mm		Nego. Proc.	23	24.96	574.08													
	101. STAPLE WIRE, standard, #35		Nego. Proc.	117	25.98	3,039.66													
	102. TAPE, adding machine, GSP bond		Nego. Proc.	2	10.66	21.32													

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	103. TAPE, masking, 24mm, 50 meters length		Nego. Proc.	158	41.60	6,572.80													
	104. TAPE, masking, 48mm, 50 meters length		Nego. Proc.	165	83.82	13,830.30													
	105. TAPE, transparent, 24mm, 50 meters		Nego. Proc.	113	10.87	1,228.31													
	106. TAPE, transparent, 48mm, 50 meters		Nego. Proc.	165	20.38	3,362.70													
	107. TAPE, packaging, 48mm, 50 meters length		Nego. Proc.	133	19.24	2,558.92													
	108. TIME CARD, for Amano Bundy Clock,100s/bndl		Nego. Proc.	16	97.76	1,564.16													
	109. TIME CARD, for Amano Time Recorder,100s/bndl		Nego. Proc.	1	87.36	87.36													
	110. TOILET TISSUE, 12 rolls/pack		Nego. Proc.	351	61.15	21,463.65													
	111. TWINE, plastic, one kilo per roll		Nego. Proc.	14	57.20	800.80													
	112. WRAPPING PAPER, kraft, 65gsm, approx. 20m		Nego. Proc.	4	166.40	665.60													
	113. TAPE, micro-cassette recorder, 60 mins. recording time.		Nego. Proc.	25	25.00	625.00													
	114. CLIP 1/2 inch		Nego. Proc.	44	44.00	1,936.00													
	115. PAPER, with letterhead		Nego. Proc.	120	350.00	42,000.00													
	116. PAPER FASTENER, Plastic		Nego. Proc.	8	35.00	280.00													
	117. TONER CARTRIDGE, HP Q7553A		Shopping	5	2,500.00	12,500.00													
	COMMON OFFICE DEVICES					**27,548.58**													
	1. BLADE, heavy duty cutter(L500), 10 pcs./pack		Nego. Proc.	20	10.40	208.00													
	2. CUTTER, heavy duty		Nego. Proc.	46	27.04	1,243.84													
	3. PUNCHER, heavy duty		Nego. Proc.	28	114.40	3,203.20													
	4. SCISSORS, (6")		Nego. Proc.	54	18.72	1,010.88													
	5. SHARPENER, single cutterhead		Nego. Proc.	23	147.35	3,389.05													
	6. STAMPING DATER, self-inking stamp		Nego. Proc.	11	436.80	4,804.80													
	7. STAPLER, heavy duty, standard		Nego. Proc.	47	162.84	7,653.48													
	8. STAPLE REMOVER, twin jaws		Nego. Proc.	51	19.64	1,001.64													
	9. TAPE DISPENSER, heavy duty, for 24mm(1")		Nego. Proc.	18	40.23	724.14													
	10. WASTE BASKET, plastic		Nego. Proc.	41	20.99	860.59													
	11. FASTENER, for paper metal, non-corrosive		Nego. Proc.	56	50.00	2,800.00													
	12. PAPER PUNCHER, Heavy duty, minimum		Nego. Proc.	24	27.04	648.96													
	COMMON JANITORIAL SUPPLIES					**93,553.48**													
	1. BATHROOM SOAP, 70gms.		Shopping	106	14.56	1,543.36													
	2. BROOM, soft (tambo)		Nego. Proc.	41	119.60	4,903.60													
	3. BROOM, STICK (tingting)		Nego. Proc.	21	19.76	414.96													
	4. CLEANSER, powder, 350gms.		Nego. Proc.	70	17.32	1,212.40													
	5. DETERGENT POWDER, all purpose, 500gms.		Nego. Proc.	122	17.16	2,093.52													
	6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar		Nego. Proc.	80	23.92	1,913.60													
	7. DISINFECTANT SPRAY, 400 grams net content		Nego. Proc.	112	239.20	26,790.40													

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	8. DUST PAN, non-rigid plastic, with detachable handle		Nego. Proc.	23	26.00	598.00													
	9. FLOOR WAX, paste, natural, 2kgs.		Nego. Proc.		306.80	0.00													
	10. FLOOR WAX, paste, red, 2kgs.		Nego. Proc.		306.80	0.00													
	11. FLOOR WAX, liquid type, 3.75L		Nego. Proc.	20	331.50	6,630.00													
	12. FURNITURE CLEANER, 300mL/can min		Nego. Proc.	97	112.32	10,895.04													
	13. INSECTICIDE, 600mL (420g) /can		Nego. Proc.	83	116.48	9,667.84													
	14. MOPHANDLE, screw type, wooden handle		Nego. Proc.	26	83.20	2,163.20													
	15. MOPHEAD, 100% rayon, 400g		Nego. Proc.	60	71.76	4,305.60													
	16. RAG, COTTON, (7") in diameter		Nego. Proc.	56	43.68	2,446.08													
	17. SCOURING PAD, economy size		Nego. Proc.	23	131.96	3,035.08													
	18. TOILET BOWL & URINAL CLEANER, 900ml		Nego. Proc.	47	62.40	2,932.80													
	19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack		Nego. Proc.	100	33.28	3,328.00													
	20. TRASHBAG, plastic, black, (XL)		Shopping	1736	5.00	8,680.00													
	LEGAL SIZE PAPER					35,775.54													
	1. PAPER, bond, Premium Grade		Shopping	82	119.22	9,776.04													
	2. PAPER, mimeo, Groundwood				91.52	0.00													
	4. PAPER, for PPC 8.1/2 x13" 70gsm-sub. 20		Shopping	150	173.33	25,999.50													
	5. PAPER, multicopy, legal, for laser printing				174.72	0.00													
	COMMON OFFICE EQUIPMENT					353,155.36													
	1. AIRPOT, 4.0 liters, w/ dispenser		Shopping	6	2,500.00	15,000.00													
	2. FILING CABINET, four (4) drawers, steel, plain		Shopping	5	7,953.92	39,769.60													
	finish, w/ 8 ball bearing rollers, gauge 24																		
	3.. FILING CABINET, four (4) drawers, steel, plain		Shopping	3	9,339.52	28,018.56													
	finish, w/ 8 ball bearing rollers, gauge 20																		
	4. FILING CABINET, four(4) drawers, three (3)				13,497.12	0.00													
	drawers + one (1) safe, plain finish, gauge 20																		
	5. FILING CABINET, lateral, four (4) drawers, beige,				12,155.52	0.00													
	plain finish, 55"x18"x35.5(HxWxL) body, 6" x																		
	16" x 32" (H x W x L), gauge 20																		
	6.. CALCULATOR, desktop, heavy duty printing,			1	1,892.80	1,892.80													
	12 digits, two(2) color print/illuminated display																		
	AC power source, Canon																		
	7. CALCULATOR, desktop, mini-printer type,12 digits,				925.60	0.00													
	AC/DC power source, with ink roller & adaptor																		

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

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	8. CALCULATOR, scientific, 10 digits, dot (12 digits)		Shopping	14	341.12	4,775.68													
	matrix display, programmable, with case																		
	9. CALCULATOR, compact, electronic, LCD , desktop		Shopping	8	1,900.00	15,200.00													
	display, 12 digits, two-way power source.																		
	10. CHAIR, monobloc, without armrest,beige/white		Shopping	28	239.20	6,697.60													
	11. DOCUMENT CAMERA, w/ DVI port, four (4)				25,000.00	0.00													
	reference points demarcate viewing area, 8 times																		
	(800%) consecutive zoom, PC and Doc Cam VS																		
	13. ELECTRIC FAN, with stand		Nego. Proc.	7	764.40	5,350.80													
	14. TIME RECORDER, (for attendance),				14,000.00	0.00													
	electronic, stylish/compact design, large																		
	display, 2-color ribbon, with dot matrix printer,																		
	bell and buzzer, wall or desk mount, 220 volts.																		
	16. FACSIMILE TRANSCEIVER, uses thermal paper		Shopping	4	4,451.20	17,804.80													
	50m/roll, for documents 216mm x 600mm, 15 sec																		
	transmission speed, scanning width 208mm,																		
	document feeder holds 10 pages, with automatic																		
	paper cutter, redial, and fax/tel switchover																		
	17. FIRE EXTINGUISHER, dry chemical, for ABC class		Shopping	1	1,130.48	1,130.48													
	of fire, squeeze type,non-electrical conductor,non-																		
	toxic, non-corrosive, 4.5kg (10lbs.), brand new																		
	18. FIRE EXTINGUISHER, pure HCFC 123, with fire		Nego Proc.	24	4,800.00	115,200.00													
	rating of 1A, 1BC for ABC class of fire, squezze type																		
	non-electrical conductor, 4.5kg (10 lbs.) brand new																		
	19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens,				26,000.00	0.00													
	2000 hours lamp life, supports SVGA to SXGA																		
	(compressed) resolution																		
	20. PAPER SHREDDER, 220mm feed opening,		Shopping	4	6,238.96	24,955.84													
	4mm shred width, 0.06m/sec shred speed,																		
	6-8 sheets performance, approx 5kg in weight																		
	21. Un-interrupted Power Supply 500		Shopping	13	2,038.40	26,499.20													
	22. Mircowave		Shopping	1	5,000.00	5,000.00													
	23. PAPER TRIMMER/CUTTING MACHINE,		Shopping	4	8,840.00	35,360.00													
	24. Electric Fan, Orbit type		Shopping	4	1,500.00	6,000.00													
	350MM cutting size, 30 sheets cutting cap.																		
	automatic clamping, stationery blade guard,																		
	A4-A6 format indications.																		
	25. FILING CABINET, two (2) drawers, steel, plain		Shopping	1	4500	4,500.00													
	finish, w/ 8 ball bearing rollers, gauge 24																		
	HANDBOOKS ON PROCUREMENT					0.00													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

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	HANDBOOK ON PUBLIC BIDDING DOCUMENTS,																		
	8-1/2" x 11", offset printing, one color print, laminated																		
	kromcote cover, newsprint inside pages, perfect binding for:																		
	a. Procurement of Goods & Services, 110-115 pages				32.24	0.00													
	b. Procurement of Civil Works, 139-149 pages				37.65	0.00													
	c. Procurement of Consulting Services, 139-149 pages				22.36	0.00													
	d. Sample Forms, 8-1/4" x 11-3/4", 328 pages				88.40	0.00													
	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,				32.40	0.00													
	HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages				13.52	0.00													
	HANDBOOK ON GENERIC PROCUREMENT				130.00	0.00													
	MANUAL (GPM), A-4 size(210mm x 297mm),																		
	foldcote 12 w/ plastic lamination, one(1) set of four																		
	(4) volumes as follows:																		
	Volume I (103 pages) - white color																		
	Volume II (138 pages) - light blue color																		
	Volume III (124 pages) - light yellow color																		
	Volume IV (118 pages) - light green color																		
	HLURB PD 957 BP 220 Standards				150.00	0.00													
	OTHER CONSUMABLES					719,982.30													
	1. TONER CARTRIDGE, HP CE285A, black		Nego. Proc.	12	2,655.06	31,860.72													
	2. TONER CARTRIDGE, HP CF505A, black		Nego. Proc.	33	3,590.40	118,483.20													
	3. Ink, Epson C43SX, Colored				810.00	0.00													
	4. Ink, Epson C43SX, Black				530.00	0.00													
	5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml				1,332.12	0.00													
	6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml				1,332.12	0.00													
	7. INK CARTRIDGE, HP C4838A(HP 11), yellow 28 ml				1,332.12	0.00													
	8. INK CARTRIDGE, HP C4936A(HP 18), black		Shopping	18	809.88	14,577.84													
	9. INK CARTRIDGE, HP C4937A(HP 18), cyan		Shopping	72	606.90	43,696.80													
	10. INK CARTRIDGE, HP C4938A(HP 18), magenta		Shopping	72	606.90	43,696.80													
	11. INK CARTRIDGE, HP C4939A (HP18), yellow		Nego. Proc.	84	606.90	50,979.60													
	12. INK CARTRIDGE, HP C9363WA (HP 97), tricolor, 14 ml				1,365.78	0.00													
	13. INK CARTRIDGE, HP C9364WA (HP 98), black, 11 ml		Nego. Proc.	85	682.38	58,002.30													
	14. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml		Nego. Proc.	104	588.54	61,208.16													
	15. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml		Shopping	12	1,177.08	14,124.96													
	16. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml		Nego. Proc.	104	706.86	73,513.44													
	17. INK CARTRIDGE, HP CD887AA (HP703), black deskjet		Nego. Proc.	177	332.32	58,820.64													
	18. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet		Nego. Proc.	165	322.32	53,182.80													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

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	19. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W /TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N		Shopping	5	424.32	2,121.60													
	20. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W /TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N		Shopping	5	424.32	2,121.60													
	21. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N		Shopping	5	424.32	2,121.60													
	22. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N		Shopping	5	424.32	2,121.60													
	23. INK CARTRIDGE, HP CC644WA (HP60XL) tricolor, HP D2660 Printer		Shopping	12	720.72	8,648.64													
	24. INK CARTRIDGE, HP Deskjet		Shopping	12	1,100.00	13,200.00													
	F #735 All In One.																		
	25. INK CARTRIDGE, HP C6615DA (HP 15) HP D840C Printer		Shopping	5	750.00	3,750.00													
	26. INK CARTRIDGE, HP C6625A (HP 17) HP D840C Printer		Shopping	5	750.00	3,750.00													
	27. TONER for XEROX PHASER 3435		Nego. Proc.	12	5,000.00	60,000.00													
	B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES																		
	Office Equipment and Accessories					**300,615.00**													
LSG	1. Coffee Maker		Shopping	3	2,000.00	6,000.00													
LSG	2. Recorder, Digital, Voice		Nego. Proc.	17	3,495.00	59,415.00													
	3. Dispenser, hand Sanitizer		Shopping	6	500.00	3,000.00													
	4. Recorder, Cassette Voice		Nego. Proc.	16	4,000.00	64,000.00													
	5. Mouse, Computer (For barcode PC)				750.00	0.00													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

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	6. USB Flash , 8GB, USB 2.0 plug and play		Shopping	45	620.00	27,900.00													
	7. USB Flash , 16GB, USB 2.0 plug and play				850.00	0.00													
	8. External hard Drive 1 Terabyte USB 3.0 plug and play		Nego. Proc.	19	5,900.00	112,100.00													
	9. Bag for the Video camera				2,500.00	0.00													
	10. Whiteboard 2 x 4				5,000.00	0.00													
	11. Vacuum Cleaner for Vehicle		Shopping	3	3,500.00	10,500.00													
	12. Mouse Optical		Shopping	42	350.00	14,700.00													
	13. Whiteboard Magnetic			2	1,500.00	3,000.00													
	Office Supplies					615,343.75													
	1. Ribbon, Cassette type/Amano DX1500		Shopping	10	500.00	5,000.00													
	2. Diskettes. 3.5 HD				130.00	0.00													
	3. Ballpen, Black		Shopping	1307	3.60	4,705.20													
	4. Ballpen, Blue		Shopping	1050	3.60	3,780.00													
	5. Ballpen, Red		Shopping	561	3.60	2,019.60													
	6. Clearbook, Spiral, 27 holes		Shopping	235	10.20	2,397.00													
	7. Glue Stick		Shopping	104	21.00	2,184.00													
	8. Correction Tape, Disposable		Shopping	284	25.00	7,100.00													
	12. Ink, for Numbering Stamp		Nego. Proc.	41	47.70	1,955.70													
	13. Kromcote# 130		Shopping	15	70.50	1,057.50													
	14. Notarial Seal, Goal#25/pack		Shopping	30	40.00	1,200.00													
	15. Sign pen, Black 1 mm Ball		Shopping	241	65.00	15,665.00													
	16. Post it 3" x 4"		Nego. Proc.	285	46.55	13,266.75													
	17. Sanitizer, Hand		Shopping	95	250.00	23,750.00													
	18. Car Air Freshener		Shopping	120	150.00	18,000.00													
	19. Tape, Double adhesive		Shopping	94	38.50	3,619.00													
	20. Letterhead, HUDCC		Shopping	116	399.00	46,284.00													
	21. Letter Envelope w/HUDCC logo		Shopping	199	650.00	129,350.00													
	22. Memo Pad, HUDCC		Shopping	82	300.00	24,600.00													
	23. Board, Specialty short bond size		Shopping	46	300.00	13,800.00													
	24. Sticker, for CD semi gloss		Shopping	165	15.00	2,475.00													
	25. Expanding Envelope, Legal w/rubber strap/100/pack		Shopping	324	790.00	255,960.00													
	26. Board, Vellum A4				35.00	0.00													
	27. Tape, Ducting 2"		Shopping	10	450.00	4,500.00													
	28. I.D. Jacket/plastic		Shopping	250	62.00	15,500.00													
	29. Timecard for Amano/per 100pcs.		Shopping	31	250.00	7,750.00													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

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	30. Plug, Male HD		Shopping	7	75.00	525.00													
	32. Ribbon, nylon, for Kitano Bundy Clock		Shopping		500.00	0.00													
	33. HUDCC Sign Board		Shopping	1	5,000.00	5,000.00													
	34. File Divider Short, 5pcs/set		Shopping	100	25.00	2,500.00													
	35. Morocco Short. 25 pcs/pack		Shopping	4	75.00	300.00													
	36. Acetate short 100/pack		Shopping	2	550.00	1,100.00													
	Audio and visual presentation and composing equipment																		
	1. Head set				3,000.00	0.00													
	2. Voice Recorder 8GB				6,000.00	0.00													
	3. Dispenser, Hot and Cold				1,800.00	0.00													
	Photographic or filming or video equipment																		
	1.																		
	2.																		
	Cleaning Equipment and Supplies					60,348.50													
	1. Liquid Cleaner, Disinfectant		Shopping	5	180.00	900.00													
	2. Liquid, Dishwashing 500ml.		Shopping	175	49.50	8,662.50													
	3. Scrubbing Pad		Shopping	3	340.00	1,020.00													
	4. Steelwool for scrubbing type, 16 pad/bx		Shopping	12	73.00	876.00													
	5. Bleaching liquid		Shopping	1	140.00	140.00													
	6. Muriatic Acid		Shopping	6	350.00	2,100.00													
	7. Stripper, Wax		Shopping	12.0	350.00	4,200.00													
	8. Zonrox		Shopping	12	350.00	4,200.00													
	9. Vacuum Cleaner		Shopping																
	10. Magic mop		Shopping	1	450.00	450.00													
	11. Vacuum Cleaner for car		Shopping	6	3,000.00	18,000.00													
	12. Liquid Hand Soap, Anti-bacterial		Shopping	100	198.00	19,800.00													
	Paper Materials and Products					291,212.00													
	1. Paper, Sticker, 8 x 12"		Shopping	105	5.40	567.00													
	2. Paper, Short Colored		Shopping	50	135.00	6,750.00													
	3. Paper, Short, PPC, 70 gsm		Shopping	1,185	152.00	180,120.00													
	4. Paper, Long, PPC, 70 gsm		Shopping	375	179.00	67,125.00													
	5 Purchase Order		Shopping	50	250.00	12,500.00													
	6 Stock Card		Nego. Proc.	1,500	3.50	5,250.00													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
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	7 Ledger, Equipment		Nego. Proc.	1,500	3.35	5,025.00													
	8 Card, Employees		Nego. Proc.	1,500	3.35	5,025.00													
	9. Board, Vellum 10 pcs./pack		Shopping	100	28.50	2,850.00													
	10 Warrant Register GF#105		Nego. Proc.	20	300.00	6,000.00													
	*Other Categories																		
	1. Printing of NUDHF				75.00	0.00													
	2. Venue for NDAPSSS				20,000.00	0.00													
	3. CSC Qualification Standard				2,000.00	0.00													
	Computer Equipment and Accessories/Capital Outlay					3,965,095.68													
	1. Shredder paper					0.00													
	2. Fax Machine		Shopping	3	7,833.33	47,000.00													
	3. Copier		Nego. Proc.	2	60,000.00	120,000.00													
	4. Multimedia Projector, Portable		Nego. Proc.	2	35,000.00	70,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	5. Multimedia LCD Projector		Shopping	7	30,000.00	210,000.00													
	6. Cabinet Filing																		
	7. Camera, digital		Shopping	3	15,000.00	45,000.00													
	8. Laptop		Public Bidding	12	45,000.00	540,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	9. IPAD Mini		Nego. Proc.	6	20,000.00	120,000.00													
	10. Video Cam		Shopping	1	50,000.00	50,000.00													
	11. Portable Scanners		Shopping	3	10,000.00	30,000.00													
	12. Portable Printers Injet		Shopping	9	15,000.00	135,000.00													
	13. Refrigerator		Shopping	3	11,000.00	33,000.00													
	14. SOFTWARE, Office Standard		Direct Contract	4	2,500.00	10,000.00													
	15. Computer		Public Bidding	40	45,000.00	1,800,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	16. Printer with continues ink		Shopping	3	15,000.00	45,000.00													
	17. Cellphone		Shopping	4	15,000.00	60,000.00													
	18. Laser Printers (colored)		Shopping	6	25,000.00	150,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	19. TIME RECORDER, (for attendance),		Shopping	1	14,000.00	14,000.00													
	20. Blender		Shopping	1	3,000.00	3,000.00													
	21. Broadband Stick		Direct Contract	12	499.00	5,988.00													
	22. DOCUMENT CAMERA, w/ DVI port, four (4)		Shopping	6	25,000.00	150,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	23. FILING CABINET, four(4) drawers, three (3)		Shopping	5	13,497.12	67,485.60													
	drawers + one (1) safe, plain finish, gauge 20																		
	24. FILING CABINET, lateral, four (4) drawers, beige,		Shopping	4	12,155.52	48,622.08													

HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL
ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2014

CODE	Procurement, Program and Project	PMO/End-User	Mode of Procurement	Qty.	** PS Price Catalogue as of (09.12.2011)	Estimated Budget	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Source of Funds
							Pre-Proc. Conf.	Ads/Post of ITB	Pre Bid Conf.	Eligibility Check	Sub/Open of Bids	Bid Eval.	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance /Turn Over	GAA
	plain finish, 55"x18"x35.5(HxWxL) body, 6" x																		
	16" x 32" (H x W x L), gauge 20																		
	25. Chair, Executive		Shopping	17	6,000.00	102,000.00													
	26. Chair, Lounge/Visitor		Shopping	2	14,000.00	28,000.00													
	27. Table, Executive		Shopping	3	8,000.00	24,000.00													
	28. Computer, Table		Shopping	6	4,500.00	27,000.00													
	29. Office Table		Shopping	5	6,000.00	30,000.00													
	MOTOR VEHICLES					16,000,000.00	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q	1st. Q		
	1. Any 4 wheel vehicle with 2000cc. for fuel and 2500cc.for diesel engine		Public Bidding	4	1,000,000.00	4,000,000.00													
	2. Coaster/Van		Public Bidding	4	3,000,000.00	12,000,000.00													

GRAND TOTAL / Supplies & Materials	3,169,870.18
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION ON SUPPLIES AND MATERIALS	316,987.02
GRAND TOTAL/Capital Outlay	3,965,095.68
Motor Vehicles	16,000,000.00
ESTIMATED BUDGET	23,451,952.88

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

DIR. ZACARIAS A. ABANES
Director II, AFG

Recommended by:

ASSEC. WENDEL B. AVISADO
Deputy Secretary General

Approved by:

CECILIA S. ALBA
Secretary General

Date Prepared: _____

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for
2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.